## VINTAGE REAL ESTATE ACADEMY

# **Tuition and refund policies.**

VINTAGE REAL ESTATE ACADEMY 1201 N. Church Street, Suite 217-A Hazleton, Pa. 18202 (570) 459-8684 1-844-LRN-VNTG (toll free) www.vintageschool.org web site

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When enrolling, both the student and Vintage RE Academy (the school) agree to be bound by these policies:

#### I. CANCELLATION BY STUDENT

If the student cancels before the start of class and has paid for that particular class, and has not attended that class or received the textbook(s), then there will be a full refund for that particular class and/or textbook(s).

If the student begins the class, then decides to cancel, any and all deposits or payments to Vintage RE Academy by a student for a particular course will be refunded in full, minus a \$25.00 administration fee, minus costs of books, (if applicable), if the student states in writing that he/she desires to cancel his/her attendance prior to the start of the second regularly scheduled class.

After the start of the second class, all tuition and other costs are non-refundable. Any and all textbooks and materials purchased by the student are non-refundable. Any and all refunds are to be paid by school to the student within 30 days of time of purchase.

#### II. TRANSFERS

If a student cannot attend a specific class or course that he/she originally was scheduled to attend, that person may transfer that deposit or money paid for the course to another date or course. There is no charge for this service. This may be done prior to the start of the second scheduled class.

### III. CANCELLATION OF CLASSES BY VINTAGE RE ACADEMY

If Vintage RE Academy cancels a class due to inclement weather or some other situation, then that particular class will be rescheduled at some future date. If Vintage RE Academy cancels an entire class, due to lack of enrollment or some other situation, then all deposits and other tuition paid will be refunded in full. In this case, students can transfer to another course at no additional cost.

- IV. PHOTO ID will be required for the first class.
- V. SPECIAL NEEDS. Please let us know if you have any special needs. We will try and accommodate you as much as possible.